

Overview

The Auntie Ruby's Daughters Foundation For Breast Cancer Board of Directors is responsible for making the decisions needed that guide the Foundation's strategic direction and operations. The goal of the Board is to ensure long-term organizational stability and year-to-year operational excellence. Board Members help execute the Foundation's mission, and are governed by the Foundation's Bylaws and legal responsibilities.

Board Members also hold an important fiduciary responsibility for management of organizational capital, and ensuring appropriate filings with federal, state, and local authorities remain consistent with the Foundation's status as a 501(c)(3) nonprofit organization.

Board Members may be elected or appointed to a specific title or position based on expertise or experience if it becomes available. Titles may include *Chair of The Board, President, Vice President, Secretary, or Treasurer*. Unless otherwise stated, the title for a regular member will be "Board Member".

Responsibilities

We request that each Board Member term be for a minimum of **1 year** with the exception of emergencies or serious unforeseen circumstances that may affect full participation. As we are a growing organization, we are seeking board members who have the ability to fundraise or make connections for funding opportunities.

Responsibilities include (but not limited to) :

- Ensuring effective organizational planning and setting goals and objectives
- Providing governance, oversight, and strategic direction
- Setting structure and priorities for events and programs
- Ensuring the Foundation has sufficient resources, including fundraising plans
- Building relationships with key stakeholders, donors, supporters, and community members
- Identifying and managing risks that could impact the Foundation
- Ensuring legal compliance, including upholding policies and procedures
- Advocating on behalf of the organization
- Attending regular board meetings, as well as the meetings of the Board committees they serve on.

Advisory Council

The Advisory Council is an informal group that will support the Board and Executive team. Its members will not be expected to act or make binding decisions on behalf of the Foundation. Council members are also called upon on a consultative basis, and will not have any fiduciary responsibility or voting rights. They may serve on committees, volunteer, share their expertise, skills, and knowledge, and provide an objective and impartial perspective to the Board. Members of the Board may solicit guidance or work directly with the Advisory Council at their discretion, but are under no obligation to take direction from or share board related information with its members.

Time & Commitments

Before applying for a board position, candidates are urged to consider personal priorities for the next year and assess their participation level. The Board's attendance policy allows for removal if three consecutive meetings are missed without notice.

- Board Meetings - **Mandatory**
- Advisory Council Meetings - **Optional**
- Committee Meetings & Participation - **Mandatory**
- Annual Fundraisers - **Mandatory**
- Events & Programs - **Volunteer Participation, but highly encouraged**

As with any Board, members will be asked to contribute a cash or in-kind donation to the foundation throughout the term served. The amount is optional, but we ask that board members consider giving at a leadership level.

Onboarding

If your application is approved, you will receive onboarding to the Foundation's CRM, **Monday.com**, to stay organized and work cohesively with other members. You will also be asked to provide a professional headshot that will be included on the Board of Directors page on the foundation's website or other materials. A copy of the governing Bylaws will also need to be thoroughly reviewed and acknowledged by all new members.

If you have any questions, please contact Ciris Hendricks, Board Development Chair, at ciris@ardaughters.org.